

JAZZ BAND INFORMATION

Jazz Band Activities

- A. If deemed necessary by the jazz committee, a clinic may be held prior to the beginning of the jazz season.
- B. Jazz bands may participate in one of two (2) classifications at Cavalcade Jazz events. Band directors choose the classification in which they wish to participate by January 30.
1. A Class – Intended for jazz ensembles that primarily perform grade 3 – 4 literature (medium to medium-advanced). A Class bands must play at least four (4) different charts at shows during the season to be eligible for end of season events (shows can include exhibition performances and end of season events)
 2. Open Class – Intended for jazz ensembles that primarily perform grade 4 – 6 literature (medium-advanced to advanced). Open Class bands must play at least five (5) different charts as shows during the season to be eligible for end of season events (shows can include exhibition performances and even of season events).

If, after reviewing the ratings following a performance, the Chief Judges, Judging Coordinator and Jazz Administrator feel a band is incorrectly classified as an A Class band, the panel may recommend to the director of that band that they move into Open Class for any future Cavalcade Jazz events that season. The director will, in good faith, retain final decision-making authority as to what classification they choose for their band, but once a band selects to participate in Open Class in a given season, they must remain in Open Class for that season. A band initially classified as A Class may choose to move into Open Class at their discretion, but must do so at least four (4) weeks prior to end of season events.

- C. Each band is recommended to play three separate selections. If a band is performing a major, lengthy work, only two selections are recommended. The tabulator will rate the lengthy work as two songs. The lengthy selections must be approved in advance (at least two weeks prior to the performance) by the jazz chief judge.
- D. Each band must use the ‘stack’ (three level) setup.
- E. Tuning the entire band on stage is not permitted.
- F. Each band is permitted to have someone sit with the sound person and make suggestions during the performance.
- G. A school must participate in at least two (2) sanctioned Cavalcade Jazz band events during the current season prior to the end of season event, in order to participate in the Cavalcade end of season event. New Jersey bands must perform in at least on sanctioned show prior to the New Jersey Regional Event. If any sanctioned

jazz show is canceled, those scheduled bands will be credited with that participation. They must still perform their four or five songs in the remaining show/s.

- H.** There will be no 1st, 2nd or 3rd place awards. There will only be ratings based on the points from three sanctioned Cavalcade Jazz judges. No ratings will be announced. Only ratings will be announced. Ratings will be announced by class, with A Class ratings being announced first in order of appearance and then Open Class ratings in order of appearance. The following awards will also be given:

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1. Three (3) to six (6) Best Soloist awards across the entire show, regardless of class (the Chief Judge, after consultation with the judges regarding soloist performances and consideration of the number of bands at the show, shall decide whether to award between three (3) and six (6) Best Soloists awards at the show).
 2. Honorable mention solo awards may be awarded at the discretion of the judges. These awards will be decided upon by discussion amongst the judges as in the past.
 3. Four (4) Best Section awards (saxophone, trumpet, trombone and rhythm) in each class will be recognized at all events. Show host may present certificates for these awards and shall not be required to present plaques or trophies for Best Section awards at they see fit.
- I.** The director is responsible for the conduct of his/her students as shows. Jazz band members should represent their schools and communities in a positive manner. If a band member behaves in a negative manner, the Jazz Committee Chairperson may send a letter detailing the behavior to the director and/or principal.
- J.** In an emergency situation, a student from another high school band will be permitted to substitute with the approval of the Jazz Band Administrator. The band will not be eligible for ratings or section awards. Judges will still provide commentary through Competition Suite.
- K.** For Lab Bands, if other players from the school's regular jazz band are also in the Lab Band, the player/s section of the Lab Band will not be eligible for the "Best Section" award. Those players are also not eligible for solo awards in the Lab Band. These players and their section/s must be brought to the attention of the show's chief judge prior to their performance. Students who perform on a different type of instrument in the Lab Band, shall be exempt from this rule. (i.e. student plays a sax instrument in the top band but plays piano in the lab band).
- L.** Middle / Elementary School Jazz Festivals
1. One (1) Cavalcade Jazz Adjudicator and one Jazz Tabulator will be assigned to these shows.
 2. There will be file comments, but no ratings, ratings or rating sheets at regular shows.
 3. The adjudicator will select one (1) best soloist from each band including the host school.
 4. The adjudicator will select the best Section from each band (optional for host school).
 5. The adjudicator will select three (3) Overall Best Soloist from the participating bands. Cavalcade will provide these three (3) soloist medals.
 6. Each school will be assigned a classroom when they arrive for tuning/warm-up. Once the show starts, ALL bands will stay in the performance area and listen to the other bands with their directors. When a band is finished, they will exit the stage and return to their seats in the auditorium. The only exception would be to use the restrooms or visit the refreshment area. Each band will be allowed a brief tune-up on stage before they perform.
 7. The host school will provide a drum set, piano, bass amp and guitar amp as well as microphones.
 8. If an end of season event is held, there will be three (3) adjudicators using the Cavalcade jazz judge's sheets. In addition to the soloist awards, an Overall Winner in each division will be announced.
 9. There will be four (4) divisions:

- i. Division A (Yankee Class) = students from the same school from grades 6 through 9
 - ii. Division B (Liberty Class) = students from the same school from grades 4 through 8
 - iii. Division C (American Class) = students from different school's grades 74 through 9
 - iv. Division D (Freedom Class) = students from the school just in exhibition, not in competition
- 10.** Schools must participate in at least one (1) Cavalcade Middle / Elementary or High School sanctioned show.
- 11.** A high school band may perform in exhibition (not judged) at a Middle School / Elementary Jazz Show, but can request to receive commentary from the judges if desired. If they receive commentary, that will count as one of the judged performances according to the pay scale for the judges and the tabulator.
- M.** A Cavalcade "Director of the Year" electronic ballot will be sent to all jazz director about a week before the end of season event. The winning director will be announced at the awards ceremony of his/her division. Criteria is:
- 1.** The director's school must have been a member of Cavalcade of Bands for at least three (3) years.
 - 2.** The director must have directed a band that participated in Cavalcade end of season events for at least three (3) years.
 - 3.** The director works diligently to improve his/her school's jazz program.
- N.** Committee members will consist of the Jazz Band Liaison, and no more than five (5) members at large (appointed on a yearly basis by the Jazz Band Liaison). Advisors will be the Cavalcade Judging Coordinator and the Jazz Band Administrator.

Show Host Information

- A.** If a band joins a show after the host director posts or announces the order of appearance, that jazz band must go on first unless there are extenuating circumstances. In the case of extenuating circumstances, this must be approved by the Jazz Administrator.
- B.** When a band is introduced at the beginning of their performance, no prior awards will be announced. This may be done after the band has finished its performance
- C.** A school representative from the performing school may be positioned near the sound board operator to help with sound levels. In order to save setup time, it is strongly suggested that bands use the house system. If a band wishes to use their own sound system, it must be set up prior to the start of the show.
- D.** If a band cancels from a regular season show within three weeks of the show date, the band will perform first in their division at any end of season event. If more than one band is involved, there will be a draw for the earliest positions.
- E.** *Awards at all Cavalcade jazz shows must begin no later than 10:00 pm unless an exception is requested by the show host in advanced and approved by the Jazz Administrator and Executive Director.*

Judges and Judging Parameters

- A.** Only approved Cavalcade Jazz Band Judges may judge shows.

- B.** The host director of a Cavalcade sanctioned show may submit a list of judges s/he wants to request for his/her show. This must be done by December 15th. The Cavalcade Judging Coordinator will then select judges for all shows and work to accommodate each hosts request. It is understood that a rotation of judges is the goal of the Cavalcade Judging Coordinator.
- C.** The Cavalcade Judging Coordinator will assign and notify judges of their show assignments. S/he will also notify the show host of all selected judges.
- D.** The base fee payable for the first nine (9) judges' bands (including judged exhibitions) at a Cavalcade jazz even shall be \$225 to each of the three (3) judges and \$180 to the tabulator. For each band to be judges beyond the first nine (9) judged bands, each judge share be compensated with an additional \$25 per band and the tabulator shall be compensated with an additional \$10 per band.
- E.** A jazz band's rating will be determined by two (2) judges' equal ratings regardless of the rating of the third judge. If all three judges have different ratings, the computer average of all three (3) judges' ratings will determine the band's rating.
- 1. Superior with Honors = 21 to 26.25**
 - 2. Superior = 26.75 to 31.5**
 - 3. Outstanding = 31.75 to 43.5**
 - 4. Excellent = 43.75 to 63.5**
 - 5. Very Good = 63.75 to 84**
- F.** Adjudicators will be permitted to use .5 of a point as ratings from 1 through 4. Example – 1 – 1.5, 2 – 2.5, 3 – 3.5 and 4.
- G.** Tabulators will time all bands. Time will start with the first note and end with the last note. Performance time will be noted on the band's rating folder. If a band 's performance is longer than twenty (20) minutes, a warning will be issues to the director of the offending band by the chief judge. The tabulator must be in a location where he/she can see the entire stage. If the band director has a technical problem with equipment during the performance, the tabulator must stop the time until the situation is corrected.
- H.** Timing Penalties:
- 1.** If a band's performance is exceptionally long, the Jazz Judging Coordinator will give the director a written warning.
 - 2.** After a warning is given, at the next show, if that band still plays longer than 20 minutes, all judging will stop at 20 minutes and the band's rating will be lowered by one rating. If this happens a third time, the band will be disqualified and they will not receive any awards, judge's files or school sheets and their performance will not count towards Cavalcade shows to qualify for end of season events.
 - 3.** The tabulator will time the next performance and the judges will stop 20 minutes after the first not is played. The band will not be permitted to participate in the end of season event. If the infraction occurs at the end of season event, the band will not be permitted to participate in the end of season event during the following season.
- I.** After each show, directors will receive their band's score sheets and commentary through Competition suite. There is no post contest meeting. Directors may make their email addresses available to the judges via the Judging Coordinator for the judges to contact the directors with specific suggestions if deemed necessary by the judges.

End of Season Events (ESE)

A. New Jersey Regional Event

1. If enough interest, there will be a Cavalcade New Jersey Regional event, only for New Jersey bands.
2. All divisions will be held at a New Jersey location.
3. All Cavalcade rules will apply but bands must have participated in at least one (1) sanctioned Cavalcade jazz shoe (either in New Jersey or Pennsylvania) prior to the New Jersey Regional date.
4. Bands must be Cavalcade members in good standing.
5. These bands may also participate in any Cavalcade end of season events but must have participated in at least two (2) Cavalcade sanctioned shows prior to the Cavalcade end of season event.
6. If there are under twelve (12) participating bands at the New Jersey Regional, there will be three divisions. If there are twelve (12) or more participating bands, a 4th division will be used.
7. The New Jersey Regional divisions will be determined three (3) weeks prior to this event. If for some reason a band has not met the mandatory required number of performances prior to the three (3) weeks before their event, the Jazz Administrator and Judging Coordinator will determine that bands division.
8. The New Jersey Regional divisions are:
 - i. Tommy Dorsey Division
 - ii. Buddy Rich Division
 - iii. Count Basie Division

B. End of Season Event (ESE)

1. All schools that perform in the Jazz ESE must be a Cavalcade member in good standing and perform in at least two (2) sanctioned jazz shows prior to this event.
2. To perform at the ESE, a band must perform at least four (4) different selections during the season. To be eligible for the Duke Ellington Division, a band must play at least five (5) different selections during the season. Their 5th selection may be played at the Cavalcade ESE. This may be waived in special circumstances at the discretion of the Jazz Administrator.
3. Member school must fill out the official entry form and send it to the Communications Coordinator by the indicated deadline. After submitting the official ESE entry form, a band must perform at ESE unless the director contacts the Jazz Administrator at least ten (10) days prior to the ESE date.
4. Please note the following:
 - i. Date: ESE date will be the last day of the Jazz Band Season.
 - ii. Place: a neutral school should be selected if possible, determined by the Executive Director and Jazz Band Administrator.
5. ESE Divisions will be determined by the Cavalcade Jazz Band Administrator in consultation with the Jazz Liaison, based upon the season's average ratings. This will be determined at least three (3) week prior to the ESE date.
6. The Jazz Administrator shall divide all A Class bands into an appropriate number of ESE divisions of approximately equal size based on their season's average ratings, endeavoring to have approximately 8 – 13 A Class bands per division.
7. The Jazz Administrator shall divide all Open Class bands into an appropriate number of ESE divisions of approximately equal size based on their season's average rating, endeavoring to have approximately 8 – 13 Open Class bands per division.
8. Names of the Jazz Divisions for Cavalcade ESE will be:
 - i. Glenn Miller Divisions
 - ii. Woody Herman Division
 - iii. Maynard Division
 - iv. Duke Ellington Division
9. Depending on the number of participating bands, each adjudication class (A and Open) may be divided into an appropriate number of divisions as determined by the Jazz Administrator, Jazz Liaison

and Judging Coordinator. Each additional ESE division added beyond the existing four shall be given a unique composer/arranger/bandleader name without reference to any numerical ranking.

10. For any band that move up from A Class to Open Class during the season, in order for their average rating to be considered for ESE placement, a band must have two (2) ratings on record as an Open Class band, or else they will automatically be placed in the lowers division in Open Class.
11. Order of appearance at ESE: When submitting the ESE entry form, a school must stipulate if there is a scheduling problem with the Friday or Saturday show date for their band. Bands may opt to move up a division if there is a scheduling problem with their school except for the Duke Ellington division unless there are less than twelve (12) bands that qualified to be in the top twelve (12) bands (must have played five (5) selections during the season). The ESE schedules are posted on the web site, any band entering after that time, will perform first. The names of the participating jazz bands will be drawn randomly from a computer program by the Jazz Coordinator after the Judging Coordinator selects divisions. Any school that joins Cavalcade after January 15 of that school year will go on first or at the beginning of the ESE.
12. To help the ESE show host schools with the scheduling of their band, the Jazz Administrator will make the divisions schedule for the Friday or Saturday night location. This will be done as soon as possible after divisions are selected three (3) weeks prior to the ESE dates.
13. Under unusual circumstances and with the approval of the Jazz Administrator, a jazz band may switch a performance time schedule with another band but it is up to the two band directors to make the change. This must be done before one week prior to their ESE.
14. Three (3) sanctioned Cavalcade Jazz Judges will be used.
15. Awards – For each classification:
 - i. *Superior with Honors = 21 to 26.25*
 - ii. *Superior = 26.75 to 31.5*
 - iii. *Outstanding = 31.75 to 43.5*
 - iv. *Excellent = 43.75 to 63.5*
 - v. *Very Good = 63.75 to 84*
16. Best overall section awards.
17. Best Overall Soloists – There will be a minimum of three (3) and a maximum of six (6) solo awards in each division. This does not include the Rick Kerber trumpet award.
18. ESE recaps will be sent to Jazz Directors the week after ESE.