

INDOOR INFORMATION

Rules and Regulations

Indoor Activities

A. Classification

1. A unit must compete within its division unless no other units within its division are at a show. At this time a unit may elect to compete in a higher division or perform a judged exhibition for that specific contest only.
2. Units cannot compete in their home shows, however the score that is received will still count towards the calculations used for championships seating.

B. Music and Equipment

If there is a sound equipment failure, it is the responsibility of the instructor to request the Timing & Penalty judge to stop the unit. The unit will be given five (5) minutes to compose themselves and start again. All units are encouraged to use MP3 audio files for their performances.

C. Boundaries

Boundaries and boundary penalties are those defined in the WGI Rules Manual.

D. Timing

1. Timing rules and penalties are defined in the WGI Rules Manual.
2. Entrance and exit of the show floor will be communicated by the show host to all units in advance and the Timing & Penalty judge will enforce the WGI rules.
3. All unit announcements onto the floor will follow the WGI announcement structure for both guard and percussion.

E. Effects and Effects Clarification

1. All effects created during the judged portion of the show must be created by the performing members.

F. Miscellaneous Penalties

1. If a unit does not make its performance time and performs out of turn, it may be assessed a two (2) point penalty.
2. Penalties will be observed and assessed by the Timing and Penalty Judge with the sign off of the show administrator coordinator.

3. The Timing and Penalty Judge will be responsible for checking the condition of the floor before and after each unit's performance. If the Timing and Penalty Judge comes to the conclusion that the damage was caused by a unit, that unit will be notified immediately and will be responsible for repairs when presented with an invoice by the show sponsor. Show sponsors will also provide all competing units with room use agreements for using classrooms if they wish to open school rooms, which must be signed by an instructor or director. Damage to any school property will also be billed by the show sponsor. The units that caused the damage will be barred from competing in the circuit until the show sponsor has been compensated. If show hosts decide not to use class rooms for units they must have a public space available for storage of items that must be supervised by a school representative. Schools however will not be held responsible for personal items at any time.

G. Competitive Rules Decisions

Any decision over competitive rules at a contest will be made by the Chief Judge with input from the designated show administrator at the contest.

H. Emergencies

If there is an emergency situation, staff may go on the floor to retrieve students who are injured, ill, or otherwise incapacitated.

- I.** A unit staff member is not allowed on the competition floor during the performance unless it is to retrieve a student for a medical emergency – 1-point penalty for each violation.
- J.** A unit is not allowed to leave anything behind on the competition floor after their performance. Glitter, water, streamers, paint, etc. all needs to be removed within the unit's classification time frame – penalties are up to the Timing & Penalty judge after consultation with the designated show administrator.
- K.** Any Regional A Class, Open Class or World Class unit in Cavalcade Indoor that is promoted in WGI will also be promoted in Cavalcade Indoor.
- L.** The indoor colorguard judge panel will consist of four (4) judges, (1) Movement, (1) Equipment, (1) Design Analysis and (1) General Effect. However, at championships, there will be two (2) General Effect judges.

By Laws

Judges and Judging Parameters

Cavalcade Indoor Judging Parameters.

A. Judges Critique

Timing and Penalty judge discusses the post meeting with the percussion and guard chief judge who will determine the time and location of each caption's critique. The Chief Judge will be able to assist the Timing & Penalty judge with running critique. The units will be informed of their allotted critique time as they enter the gym by the Timing & Penalty judge.

B. Judges Fees

1. Guard Judges = 1 Equipment, 1 Movement, 1 Ensemble, 1 General Effect and 1 T&P
2. Dance Judges = 1 Movement, 1 Ensemble, 1 General Effect and 1 T&P
3. Percussion Concert/Standstill Judges = 1 Music, 1 Artistry and 1 T&P
4. Percussion Marching Judges = 1 Music, 1 General Effect 1 Visual and 1 T&P
5. Winds = 1 Music Analysis, 1 Visual Analysis, 1 Overall Effect and 1 T&P Judge
6. Payment: All judge's fees, including the tabulator, will be \$250. There will be no additional cost for shows over 14 groups. All host units will be free and NOT counted in this total. Tabulators will be responsible for Competition Suite file transfers and printing of all score sheets.
7. Championships for guard and percussion will include a score "floor" as follows:
 - Cadet, Middle School and Junior Divisions: No score will be below an 80 (80% per individual judge).
 - Novice Division: No score will be below a 70 (70% per individual judge)
 - Regional A, A, Open, and World Divisions: No score "floor" will be used.

The Judging Coordinator will provide these "floor" numbers to the Championship judging panels and will ensure that they are followed by each individual judge.

C. Judge's Information

1. Judging rosters for all shows, including Championships will be posted the Monday before the show on the Cavalcade Indoor page.
2. The Chief Judge for both the Percussion and Color Guard portions of an Indoor contest will be a judge who is judging a weighted/scored caption. The Chief Judge for each portion of an Indoor contest will be appointed by the Cavalcade Judging Coordinator. The Chief Judge or any administrator who is at the show will be responsible for approving all penalties, setting the allotted time for the after-contest critique as well as handling any issues that may arise before, during or after a contest in conjunction with the Timing & Penalty judge. The Timing and Penalties judge or tabulator cannot serve in the capacity as chief judge.
3. Equal Advantage Scoring System
 - a. Judges will use an Equal Advantage Scoring System (EASS) for all indoor contests.
 - b. We are sheet-less and fully compliant with the current WGI structure judging system.
 - c. Within this system, individual judge's sheets will not exist. At the end of every show, units will only receive a Timing and Penalty sheet, Team Summary and Division Recap.
 - d. Each judge will use Tote Sheets with sub-caption and total scores entered for each performing group.
 - e. Tote sheets will be submitted to the Tabulator in clusters, or groups, dependent on the number of units, divisions, and logical break points within each show. Clusters will be determined, in advance, by the Judging Coordinator. The Judging Coordinator will communicate these clusters to the judges. The Timing and Penalty judge, in communication with the Judging Coordinator, will handle last minute performance schedule changes.
 - f. Established sheet and box criteria along with sub caption spreads and number management processes will not change. Placards (printed and laminated caption sheets) will become a standard part of all judge's equipment.
 - g. Within each cluster, judges may refine numbers if necessary. Refinement will provide judges with a reflection/review process within each cluster. Refinement will end when each Tote Sheet is submitted to the Tabulator.

Cavalcade Indoor Details

Section 1 - Title

The title of this division shall be Cavalcade Indoor.

Section 2 – Meetings

There shall be a minimum of one (1) indoor meeting per year. This meeting will take place in the spring following the competitive season during May/June. Other meetings may be scheduled if required.

Section 3 – Membership

A. Eligibility

1. All students in a scholastic unit must attend the same high school and be eligible for the school's marching band. Cavalcade Indoor will follow the age rules of WGI for Independent units.
2. A member of scholastic groups that are in middle school where the school district has both a high school and middle school unit; the member may only participate in one of those units. Members may, however, participate in a middle school unit and a high school unit of a different discipline (for example a middle school guard and high school percussion unit).

B. Clinic(s)

Cavalcade Indoor clinic will be held prior to the beginning of the competitive season. The structure and information of the clinic will be determined by the Cavalcade Education Director and Judging Coordinator. If practical, there will be an evaluation show the week prior to the first competitive show. All units participating in the show will be given exclusive time for their members to talk with the judges following their performance. Clinics will be offered by Cavalcade Indoor for dance, equipment, design and percussion for Cavalcade Indoor units.

C. Event Participation.

Designate \$75 of Indoor dues as a one-time bond fee (\$75). This is used to protect show sponsors from groups pulling out or causing damage to a school. If a group pulls out less than 14 days before a show, the bond money goes to the host school as a show hosting fee and the unit cannot compete until the \$75 is repaid to Cavalcade. The Indoor Administrator will contact the unit that pulled out within the 14 days to invoice them for the \$75 that is owed to the hosting school unless there is an "Act of God" that prevents the school or unit access to their facilities. Independent Units will be exempt from the \$225 Cavalcade registration to be able to participate with Cavalcade Indoor. A \$100 indoor season fee will apply.

D. Contest Sponsors

1. Application Process

Contest sponsors must submit the date of the proposed contest (with alternate dates) to the Indoor Administrator. When the schedule is finalized by the Indoor Administrator the sponsor will be notified and then must forward a signed contract for the date of the contest to the Indoor Administrator by December 1st along with a letter from the school's principal that this date is approved for the event.

2. Organization of a Contest

- a. All contests shall be judged under the By-Laws, rules, regulations, and score sheets as adopted by Cavalcade Indoor and WGI.

- b. Every show sponsor will make provisions for all divisions to attend.
- c. Show Participants Forms will be sent to the Communications Coordinator and Indoor Administrator. Contest sponsors will receive confirmation of contest entries as they are posted to the website.
- d. Contest sponsors will be notified by the Cavalcade Indoor Administrator of any reclassification.
- e. The sponsors have the right to close their shows three (3) weeks prior to the show date.
- f. Contest sponsors must provide the competing units with a warm up area to use before their performance. Contest sponsors must provide the competing units with two warm up areas to use for guards, one area for body warm up and one area for equipment warm up with sufficient ceiling heights or one area for both with double the warm up time. Each warm up area's time frame should be equal of that of their classification show time so Scholastic Novice warm up time should be 8 minutes each as an example or 16 each if one area is only available
- g. Show hosts will decide whether guard or percussion unit goes first at their show.
- h. Guard units will be scheduled in time slots according to their classification. Percussion units will be scheduled in minimum of 10-minute time slots due to logistics of moving equipment.
- I. Awards will be awarded for the top three positions in each division AND all scores will be announced for each unit and division regardless of place.
- j. All units will be performing in their classification order. Middle School, Novice, Regional A, A, Open and World. Show host unit can perform in exhibition last in their classification and/or in exhibition at the end of the show.

E. Effects – All effects will be governed by the WGI manual.

Section 4 - Cavalcade Indoor Championships

- A. It is recommended that the championship contest be held at a neutral site.
- B. The Indoor Championships will be operated according to all Cavalcade guidelines.
- C. All units entering the championship contest must be members in good standing of Cavalcade and must have competed in at least two (2) Cavalcade indoor contests. One of the two (2) can be as a host unit. The two-show requirement must be met as follows:
 - 1. A unit must compete in one (1) show prior to the halfway point of each season. If they do not, they will perform first in their group at championships and according to their registration date.
 - 2. Members of Middle School guards can compete up to and including their ninth-grade year as long as they are considered a middle school/junior high student in their school district. Elementary, Cadet and Middle School units only have to participate in two (2) shows prior to Championships.

Order of appearance for championships within divisions will be determined as follows for Championship seeding. Average of two highest scores during the season will determine seating placement for championships.

- D. All judges must have attended the preseason indoor judge's clinic run by the Judging Coordinator and the Education Coordinator or have been certified by WGI.
- E. First, second and third place winner will receive medals at championships.
- F. Participation plaques will be awarded to every non-placing unit participating in the championship contest.
- G. The highest scoring percussion unit will receive a trophy dedicated to the memory of Keith Stimson.
- H. Scholarships: It is recommended that the Cavalcade Indoor, along with local universities and colleges, investigate the possibility of presenting scholarships at the championship contest. These might be designated to attend the institution or to attend a band camp.

Section 5 – Individual & Ensemble Contest

Individual and Ensemble competition performances may be offered with the following guidelines:

1. An application form and fee must be submitted to the Cavalcade Indoor Administrator before March 1st for the contestant to be accepted. Checks would be made out to Cavalcade of Bands.
2. There needs to be a minimum of ten entries for the competition to be able to run.
3. A minimal fee of \$10 will be charged to cover the cost of running the show. \$5 per judge per performance.
4. Performance times will be 1 ½ to 2 ½ minutes in length.
5. Guard performances will be adjudicated by two judges. Analysis and General Effect.
6. Categories will be Rifles, Flags, Sabers and Ensembles.
7. Percussion performance will be adjudicated by two judges. Analysis and General Effect.
8. Categories for percussion will include Keyboards, Timpani, Snare, Tenor and Ensembles.
9. One winner in each category will be awarded a medal.